

CITY OF MIAMI SPRINGS



*Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5015
Fax: (305) 857-5018*

*Moira Ramos
Systems Adm./Purchasing Mgr.*

LEGAL NOTICE

REQUEST FOR PROPOSALS #05-06/07

Sealed proposals for **EXTERNAL AUDITING SERVICES** will be received until 2:30 P.M. on Thursday, May 10th, 2007, by the City of Miami Springs Purchasing Manager, on the first floor, Miami Springs City Hall, 201 Westward Drive, Miami Springs, Florida 33166.

At time, date, and place noted above, proposals will be publicly opened. Any proposals received after time and date specified will not be considered and returned to the bidder unopened.

A Bid Bond in the amount of five-thousand dollars (\$5,000) is required.

A Pre-Bid Conference will be held at **10:00 AM on Tuesday, April 10th, 2007** at the City Hall Building Council Chambers located at 201 Westward Drive, Miami Springs, Florida 33166.

Deadline to request any additional information/clarification will be at the conclusion of the Pre-Bid Conference.

This Request for Proposals (RFP) is available upon written request at the City's Purchasing Department, 201 Westward Drive, First Floor, Miami Springs, Florida 33166. The facsimile number is (305) 805-5018 and our web site is www.miamisprings-fl.gov. To verify receipt of request, please call Moira Ramos at (305) 805-5015.

The City of Miami Springs reserves the right at any time to modify, waive, or otherwise vary the terms and conditions of this Request for Proposal including, but not limited to, the deadlines for submission, the submission requirements and the Scope of Work. The City further reserves the right to reject any or all submittals, to cancel or withdraw this Request for Proposals at any time. Selection is dependent upon the negotiation of a mutually acceptable contract with the successful proposer.

CITY OF MIAMI SPRINGS

Moira Ramos
Purchasing Manager